



Minutes for Meeting of Board of Directors

October 17, 2017

8:30 A.M.

County Treasurers Board Room
173 E. Apple Avenue, South Campus

Present: Archer DeMumbrum
Drier Hood
Hughes Mahoney
McGlothlin Moulatsiotis
Snider

Also Present: Burgess Grover
Luthy Hansen
Vander Laan

- I. Call To Order
The meeting was called to order by Chairman Moulatsiotis at 8:30 A. M.
- II. Roll Call
 - a. Establishment of Quorum
Roll call was performed and a quorum was met.
- III. Approval of Agenda
The Agenda was approved by all as presented, motion by Hughes, supported by Snider.
- IV. Approval of Minutes—September 19, 2017
The approval of the minutes for September 19, 2017 was approved by all as presented, motion by Hughes, supported by Drier.
- V. Financials
The Financials were discussed by Burgess. Burgess discussed how the sales completed are in process and also the money is still down because we have not yet been reimbursed by MSHDA.
- VI. Old Business
There was no old business to discuss.
- VII. New Business
 - a. Director's Report

Muskegon County Land Bank Authority
173 E. Apple Avenue, Suite 104, Muskegon, MI 49442
231-724-6170 phone 231-724-6549 fax

Burgess mentioned how there has been a bid party scheduled for October 13 for the property at 140 Ruddiman. Burgess discussed how the properties at 1542 James, 655 W. Lakewood, 2137 Reynolds, 2333 Riordan, 5134 Hall Rd, 620 W. Oakwood, 907 Mangin and 1100 Calvin have all been sold. Burgess updated us on the properties that have been secured, including, 2283 Columbus, 1321 Chestnut, 3330 Maple Grove, 1650 Dyson and 2721 Valk. Burgess also mentioned that 354 Washington Lakewood Club and 2356 Evanston still need to be secured. Burgess updated us on Hardest Hit 2 demolitions and how forty houses have been knocked down in, 7 in Muskegon and Muskegon Heights as well.

b. Environmental Report

Luthy updated the Land Bank Board on the status of the Lead Program. Vicki mentioned how she went out and did some recruiting to bring in smaller projects. Luthy mentioned how we did not receive the CHIP Grant (Medicaid Grant) and come January we will find out why we didn't receive it. (Luthy feels that not getting the grant is likely associated with cost per unit (\$12,000)). Luthy also mentioned the Little Flower Creek/Meinert County Park and how there was a strategic meeting held at WMRSDC including County Parks staff, area residents, Kathy Evans, GVSU Scientists. Luthy discusses how research by GVSU has narrowed concerns down to onsite septic systems or agricultural runoff. Researchers were not aware of septic investigations completed between 2009 and 2011. Luthy updated us on the recommendations from meeting, including DNA testing to determine if there is a human/ septic component, focus on MDEQ 319 standards so the watershed is eligible for GLRI funding for mitigation. GVSU is putting together costs for e.coli monitoring, P51 Aquatic Life, Road/ stream crossing culver survey, stream bank erosion survey. . Hughes mentioned to Luthy that the DNR has microscopes that they could probably use for the testing.

c. AmeriCorps

Grover discussed how the planning Grant is all done and approved and how now she can focus work on the program grant only now. Grover also discussed how the goal was to get 5 members on board and they are a little behind but nothing to be concerned about. There have been a few applicants that have caught Grover's eye and she has sent them on to her site supervisor to do interviews with. Grover also mentioned how she has been going to a lot of the meetings in Flint, Detroit and also Lansing to get more information on the program directors class.

d. Development Action Items

There were no Development Action Items to be discussed.

e. Property Offers

Burgess presented an offer for a double lot on the corner of Maffet & fifth Street and also the lot on the corner of Maffet and Sherman. Andy plans on doing a nonprofit care lot to buy, fix up and sell the property. Motion by Snider to send the offer to the Executive Committee, supported by Drier.

Burgess presented an offer from Marie Grison, for the property on the 2300 block of Baker Street, in the amounts of \$1000. Motion by Snider to accept the offer, supported by DeMumbrum.

f. Budgets 2017-2018

Hansen discussed the budgets of 2017 and 2018 to the Land Bank Board. Hansen mentioned how there was an error on the Blight Elimination and how the totals are reversed.

g. Executive Committee

Burgess mentioned how the Executive Committee authorized the sale of 2528 Superior for \$500. The Executive Committee also authorized the lease and rehab of SE suite of Park Row Mall 3rd floor to Shoreline Broadcasting, and rehab of adjacent small suite. Burgess discussed how the sale of 2223 8th St, to Joseph Rice for \$100, has been approved.

VIII. Report of the Chairman

Moulatsiotis wanted to thank Mahoney for taking over the meeting for his absence. Moulatsiotis also mentioned how the picnic had turned out great.

IX. Public Comment

There was no public Present.

X. Board Comment

No comments from the Board.

XI. Next Meeting Date—November 21, 2017

XII. Adjournment

The meeting was adjourned at 9:50 A.M. By Chairman Moulatsiotis Motion by Hughes, Supported by DeMumbrum.

Faithfully submitted,
Brittney R. Vander Laan