



Minutes for Meeting of Board of Directors

August 15, 2017

8:30 A.M.

County Treasurers Board Room
173 E. Apple Avenue, South Campus

Present: Archer Drier
 DeMumbrum Hood
 Hughes Mahoney
 McGlothlin Snider

Excused: Moulatsiotis

Also Present: Burgess Luthy
 Robere Vander Laan

- I. Call To Order
The meeting was called to order by Vice Chair Mahoney at 8:30 A. M.
- II. Roll Call
 - a. Establishment of Quorum
Roll call was performed and a quorum was met.
- III. Approval of Agenda
The Agenda was approved by all as presented, motion by Hughes, supported by DeMumbrum, approved by all.
- IV. Approval of Minutes—July 18, 2017
The approval of the minutes for July 18, 2017 was approved by all as presented, motion by Drier, supported by Archer, approved by all.
- V. Financials
Burgess discussed the financials and mentioned how we were sitting well on cash. Burgess also indicated \$24,000 in the line item for undistributed receipts was due to the Land Bank auction properties at the end of the month. Motion by Snider, Supported by Hughes for the financials to be accepted and placed on file, approved by all.
- VI. Old Business
There was no old business to discuss.

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VII. New Business

a. Planning grant

Burgess mentioned how he had gone through and did interviews with 4 people. Amanda Grover has been chosen for the position and Burgess would like her to start the end of the month and asked for Land Bank approval to send Grover to the two day training in Lansing and to reimburse her for hotel and travel, on 1099 basis of her hourly rate. Funds will be used from the planning grant. Motion by Hughes, supported by Drier, approved by all.

b. Director's Report

Burgess mentioned that the property at 140 Ruddiman still needs to have specs wrote up. Burgess updated us on the property show case and how it went quite well with a few minor issues of people not following through with their offer. Burgess discussed how the Hardest Hit 2 demos have begun.

c. Environmental Report

Luthy discussed the homes that were being abated and how most of the ones coming into the Lead Program are big projects that cost a lot of money. Luthy mentioned if anyone knows of someone who needs lead abatement work done on small projects to send them her way. Luthy updated us on the grant she had applied for and discussed how it is being sent to the Ways and Means Committee and mentioned she also needs approval of the Land Bank. Luthy asked for a motion to approve the grant coming through the Medicaid fund. Motion by Hughes, supported by Archer. Luthy mentioned to the board that we do a three year lien on the properties (deferred loan mortgage) we take in for the Lead Abatement projects. Luthy mentioned how the sign off on the liens used to be done by Mahoney and then into Sabos hands, which then was handed off to Beth Dick. Beth Dick doesn't feel she should be the one signing off on the Liens' but instead we should bring them into the County Commissioners to let them sign off. Luthy asks for the board approval to be able to bring the deferred loan mortgages into the county commissioners to sign off on the lien. Motion by Snider, supported by Hughes, approved by all.

d. AmeriCorps

Christina Colby was not present at the meeting, no activity to report.

e. Development Action Items

Burgess mentioned how Hardest Hit 2 demos have begun and eight houses thus far are flat. Burgess will be working with local units to determine the next batch.

f. Property Offers

- Burgess presented a property offer on behalf of Community Encompass in the amounts of \$1000 for the property at 34 E. Isabella. Motion by Drier, Supported by Snider., approved by all. Burgess presented a property offer in the amounts of \$100 for the vacant land at 161 W. Broadway which will be used to clean out and put a picnic table on the land. Motion by Snider, supported by Hughes, approved by all.

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- Burgess presented a property offer for land on Barclay Ave, on behalf of Terra Contactors in the amounts of \$20,000, in which they will extend Pulaski Ave, clear the trees out and use the area for storage. Motion by Hughes, supported by Snider. Drier chooses to abstain, approved by all others.
- Burgess presented an offer for the property at 5860 East St. (a crossed from Twin lake Elementary School), in the amounts of \$9000 Land Contract at 5 % interest. \$4000 will be paid as a down payment. The Land Bank will be responsible for the closing cost. Motion made by Hughes to except the offer of \$9,000 with \$4000 down with a 6% instead of 5 % interest free, supported by Snider, approved by all.
- Burgess presented a property offer for 354 Washington in the amounts of \$10,000. Drier made a motion to send this property offer to the Executive Committee after Burgess gets into the property and gets a chance to determine what he feels the actual property is worth, supported by Archer, approved by all.
- Burgess presented a property offer of \$3000 for the property at 5134 Hall. Hughes made a motion to accept the \$3000 offer but would like this year's taxes to be paid as well, at the time of purchase. Supported by Drier, approved by all.
- Burgess presented a property offer in the amounts of \$7000 for the property at 907 Mangin. Motion by Drier, supported by Hughes, approved by all.

g. Executive Committee

Burgess mentioned how the Executive Committee voted to remove a land contract property (2380 Madalene) from judicial forfeiture and extend a last chance agreement through the end of July.

VIII. Report of the Chairman

Chairman was not present at the meeting. Vice chair has no report.

IX. Public Comment

Robere mentioned how she is very thankful to sit through these meetings and mentioned how it is very interesting to learn everything that we do as the Land Bank.

X. Board Comment

Snider mentioned that there has been a tax forfeiture decline and wonders if these activities reflect on the declining. Sniders also asked what was going on with the property at park place. Burgess updated us that Corwin from Park Place has asked us to extend his stay on a month-to-month basis. Burgess also mentioned that when Corwin is no longer at the property, burgess has someone lined up and interested already.

XI. Next Meeting Date—September 19,2017

XII. Adjournment

The meeting was adjourned at 9:58 A.M. By Vice chair Mahoney. Motion by Hughes, supported by DeMumbrum, approved by all.

Faithfully submitted,
Brittney R. Vander Laan

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